# **CONFERENCE INFORMATION**

## **Parking at the Convention Center**

Parking is available in the Oregon District Garage, which is one block east of the Dayton Convention Center at the intersection of Fifth Street and Jefferson Street. The Oregon District Garage offers a covered skywalk on Level 1 that will bring you to the 3rd floor of the Dayton Convention Center facility.

## Registration

*Sunday, Oct 5:* Registration desk in the lobby of the Convention Center will be open 6:00-8:00 p.m. Conference participants who registered online are welcome to stop by to pick up their badges.

Monday and Tuesday, October 6 and 7: Registration desk will be open during ASC Conference hours, 7:00 a.m.-5:00 p.m.

Wednesday, October 8: Registration desk will be open 7:30-10:00 a.m.

# **Presenter Information**

Presentation slots are 25 minutes. Please prepare a 20-minute presentation to allow 5 minutes for questions and answers and speaker changes. Speakers should plan to use their own laptops, and are responsible for checking all content is visible prior to the presentation. Before your session begins, please introduce yourself to the session chair and provide any basic information as requested by the session chair.

## **Audio/Visual Equipment**

Each room will have a projector, HDMI or USB-C video cable, and projection screen. Speakers should use their own computers for the presentation. Please test your computer-to-A/V connection before your session starts and bring any special adaptors you may need. Power up before your presentation starts and be ready to change over to your computer for a quick speaker transition.

# **Session Chairs**

Please strictly enforce and follow the published conference schedule. If a presenter is absent, please call a recess until the next scheduled presentation. The ordering of presentations cannot be shuffled. Please keep introductions brief. Best Paper award nomination forms will be provided.

#### Meals and Refreshments

Coffee breaks will be served in the third floor open area, near the sponsor booths. Breakfast and lunches on Monday and Tuesday will be served in adjoined room 305/306. Breakfast on Wednesday morning will also be served in 305/306.

## **Welcome Reception and Banquet**

A welcome reception will be held on Monday, Oct 6, 6:00-7:30 p.m. in the third floor foyer and terrace. The Awards Banquet will be held at the Museum of the United States Air Force, Presidential Hanger, on Tuesday, Oct 7. Door will open at 6:00 p.m.. Hors d'oeuvres and cocktails (including soda a tea) will be served from 6:00-7:00 p.m. Awards will begin at 7:00 p.m., with dinner served at 7:30 p.m. The museum will remain open until 10 p.m. for all to enjoy.

# **Banquet Transportation**

Busses will depart from the Convention Center lobby at 5:45 p.m. Busses will return from the museum to the Convention Center beginning at 9:00 p.m., and run on a continuous loop until last departure at 10:15 p.m.

## Whova App

Whova is the official event app to facilitate networking, host and event agenda, document distribution, and announcements. Please use the QR code to download and access the conference program.

# **Conference Proceedings**

Attendees can access conference papers through the Whova app, by clicking on each presentations' detailed information.



